

PHSA Board Meeting Minutes

Tuesday, December 4, 2018

Board Meeting at The Eagle Tavern

Attending: Ellen Derrick, Karen Fitch, Linda Furches, Samara Jacobs, Mary Beth Lanza, Claudine Liberatore, Jonathan Martin, Nina McMenamin, Jay Raach, April Reineke

Absent: Kathy Gilmer, Locke Ellen Kelly, Doris MacDonald, Katie Skog

NEXT MEETING TUESDAY, JANUARY 8, 2018- 7:00 PM at THE EAGLE TAVERN

Approval of November 6, 2018 Minutes (motion to approve: Jay Raach, 2nd Samara Jacobs)

PHSA Facebook and Instagram - April Reineke

April will begin posting pictures of silent auctions and continue to post updates relating to the banquet, including posting the invite itself. She is also sending out email blasts reminding those to check points.

Website- Nina McMenamin

Nina will update the website to include the banquet invitation and other items such as safesport training and microchipping for members. Update Member Spotlight.

2019 Banquet - Karen Fitch

Ribbons - Jay will contact Hodges and see if we can add some flare to the ribbons while staying within the same price range as last year. We need a final count for each placing.

Entertainment - Claudine has procured a DJ & Photo Booth which Jonathan has graciously agreed to sponsor. What about a caricature person? Red carpet? Candy bar?

Photographer - we are not going to hire a photographer but let members take their own pictures and we'll do a photo carousel ourselves.

Prizes - Samara - prizes were confirmed. Nina will order the back packs from Malvern Saddlery, Samara is ordering the items from Personalized Products. An email will be sent out to the Champions and Reserves requesting sizing information. The engraver of the trophies may have some options for us also. Linda to provide a price list.

Invites - Samara addressed and mailed the invites. Any missing addresses will be updated and invitations sent as we receive them.

Sponsorships & Silent Auction – Continue to forward updates to Mary Beth. Everyone is expected to provide at least 5 silent auction items.

Decorations & Centerpieces – ideas were discussed, including hurricane lamps or flowers. We need 2 dozen.

Judge's Forum - 1 Judge/1 Steward. Ellen is reaching out to a judge and steward to participate.

Trifecta - Ellen is purchasing the LV bag. Tickets will be \$100 each.

Trophies - Linda will pick up the trophies from Jonathan's and coordinate the engraving. Reach out to Linda if you can help with this task. We need a receipt to give to winners in order to take the trophies home.

Special Awards - possible recipients were discussed of the Harry Gill Award, Parent of the Year, Horse Show of the Year and Hall of Fame.

Membership & Paypal - Locke Ellen Kelly

Point discrepancies are being addressed as they come in. April said she will reach out to the Magic Hill secretary regarding the missing Amateur Handler results.

ALL BOARD MEMBERS MUST RENEW THEIR MEMBERSHIPS ASAP.

Horse Show Membership - Jay Raach

Jay sent update to Meghan to post on the website. Please send to Nina also.

New and Old Business-

Meghan McWilliams-Hunter resigned from the Board of Directors.

Beginning a regional program was discussed. This item needs more time and attention to work out the logistics.

Send letter to Windrush stating trophies are retired.

The Magic Hill Farm handler/owner mixup on USEF is still being researched. Nothing has been resolved yet. Maybe we could reach out to Troy?

We need to get the drum back to Marcus. It is with the trophies at Jonathan's. Linda & Jonathan will take care of this. We should also pick up any trophies that are still at Marcus'.

The wooden framed banner is still not accounted for. Maybe reach out to Annette Ryegate or ask Troy?

Treasurer's Report - Doris MacDonald via Jay Raach

As reported by Doris we have total assets of \$21,988.00.

Motion to adjourn at 9:00 PM.