

PHSA Board Meeting Minutes

Tuesday, January 8, 2019

Board Meeting at The Eagle Tavern

Attending: Ellen Derrick, Karen Fitch, Linda Furches, Samara Jacobs, Mary Beth Lanza, Claudine Liberatore, Jonathan Martin, Nina McMenamin, Jay Raach, April Reineke, Katie Skog

Absent: Kathy Gilmer, Locke Ellen Kelly, Doris MacDonald

NEXT MEETING TUESDAY, FEBRUARY 5, 2019- 7:00 PM at THE EAGLE TAVERN

Approval of December 4, 2018, Minutes (motion to approve: Samara Jacobs, 2nd Karen Fitch)

PHSA Facebook and Instagram - April Reineke

- Everyone keep liking FB & Instagram posts.
- We need to start posting silent auction items on line. Get pictures of items to April.
- “Waiting for Snow” Membership Drive is underway on FB.

Website- Nina McMenamin

- Update landing page with current items.
- Add banquet photo request from award winners and current list of sponsors.
- Update breeding calendar once received from Jay.
- Discussed next member spotlight

2019 Banquet - Karen Fitch

- Current sponsors were noted. We still need more. All sponsors will be acknowledged on website and Facebook.
- Silent Auction items are still being gathered. All board members are encouraged to continue to promote the silent auction with friends and family.
 - Katie will make certificates
- LV Bag Raffle – 16 tickets sold as of meeting.
 - April will provide flyers for board members to distribute
- Awards have all been ordered.
- Special Awards were discussed and agreed on.
- All entertainment is confirmed and accounted for.
- Photo Carousel – award winners are submitting photos to be used for the carousel. April & Nina are taking the lead on this. Photos will be downloaded onto Nina’s computer for viewing at the banquet.
- COTH Photos – April organized and submitted the photos from our Champions to the COTH.
- RSVP’s – at the time of our meeting we had received 117 rsvp’s. Deadline for submitting to Sunnybrook is 5 days prior to banquet (1/21/19).
- Seating Arrangements – April, Nina & Jay will take the lead on this. Nina will pick up any leftover seating cards from last year’s banquet at Jonathan’s, in addition to clipboards and other items found there.
- Center Pieces – Mary Beth will gather supplies needed such as navy table runners, hurricane lamps, and candles.
- Candy Bar – Nina will provide supplies with a blue and silver theme.
- Trophies – everything has gone to the engravers.
 - Any trophies that do not go home will be stored at Linda’s.

- Nina will make up the release form for winners to complete at check-in
- It was decided that winners have to be present to take home their trophies.
- Curtains and balloons – all confirmed.
- Friday set up – we can get in at noon as long as the room stays available
- Need to order meals for Mason, Scott and anyone else not required to RSVP
- Judge's Forum – Scott Burkhart & ????
- Jonathan was reaching out to a steward.
- Signage at banquet – Linda was taking the lead on this
- It was decided that there will be no Hall of Fame winner this year
- It was decided that there will only be one award for Leading Handler

Membership & Paypal - Locke Ellen Kelly

- 76 members to date
- It was decided to allow members to join/renew by 1/31/19 and still receive their December points earned.
- December & some January shows are updated on website
- Discussed horse show memberships only being accepted on-line
- Discussed ways to streamline our membership process
- All board members are required to renew their memberships

Horse Show Membership - Jay Raach

- Jay will submit the 2019 breeding shows to be posted on the website

Treasurer's Report - Doris MacDonald via Jay Raach

- Total available in checking account - \$21,794.80
- Total available in savings account - \$7,040.98
- Total available in Benevolent Fund - \$165.93

Motion to adjourn at 9:00 PM.